



## INSPECTION APPS – WEATHER EVENT DAMAGE ASSESSMENT

You should have received an email from Inspection Apps with your unique login / username and password. The audit can be completed by either downloading the app from the App Store (iOS compatible only) or by logging in via the Web Portal.

Your account at Inspection Apps has been created or updated.

To download your app, please go to the App Store. If you are viewing this email on your iPhone or iPad, you can click the App Store button below.



Your login details are:

|           |  |
|-----------|--|
| Username: | <a href="mailto:secretary.wrjrl@gmail.com">secretary.wrjrl@gmail.com</a> |
| Password: | rukqic76   |

**App Access**

You are able to access your Web Portal to book and schedule inspections using your desktop computer. To access your Web Portal, your login details are:

|           |   |
|-----------|---|
| Url:      | <a href="https://admin.inspectionapps.com/~qr/">https://admin.inspectionapps.com/~qr/</a> |
| Username: | <a href="mailto:secretary.wrjrl@gmail.com">secretary.wrjrl@gmail.com</a>                  |
| Password: | rukqic76  |

**Web Portal Access**

Kind regards

P 1300 280 522

E [sales@inspectionapps.com](mailto:sales@inspectionapps.com)

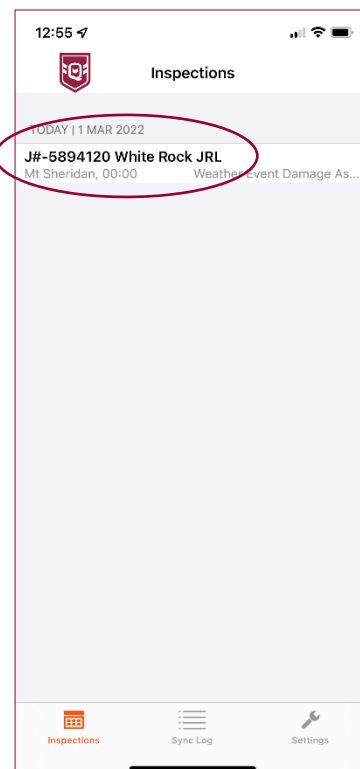
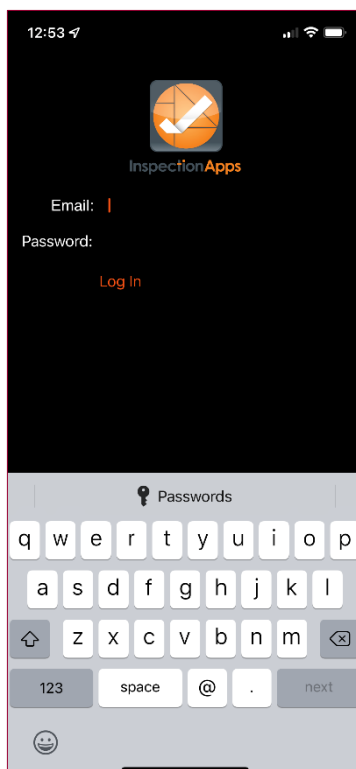
W [inspectionapps.com](http://inspectionapps.com)

**Inspection Apps**



### Apple / iOS Users:

**Step 1:** Once you have downloaded the app, login using your username and password. Select the relevant job from the available list - the job number consists of a number and the Club name. If you already have Inspection Apps downloaded onto your device from a previous year, please delete the app and re-install it to your device.





**Step 2:** The landing page will display contact and address information relevant to the Club. Select **Safety** to start the audit process and choose the relevant responses from the available options.

12:55

< Inspections Inspection

JOB DETAILS

J#-5894120

1 Mar 2022 at 00:00

Weather Event Damage Assessment

CLUB

White Rock JRL

0419 776 057

LEAGUE

FNQ Rugby League

0437822370

ADDRESS

PO BOX 14270  
Mt Sheridan, Qld, 4868

INSTRUCTIONS

none

Inspections Sync Log Settings

13:46

< Inspections Inspection

0437822370

ADDRESS

PO BOX 14270  
Mt Sheridan, Qld, 4868

INSTRUCTIONS

none

INSPECTION

Safety

Event

Insurance Cover

Damage

GENERAL PHOTOS

Add Photo

Check & Sign

Inspections Sync Log Settings

13:47

< Inspection Safety

Can you confirm that there are no trip and...

Yes No >

Are you wearing appropriate PPE?

Yes No >

Inspections Sync Log Settings

**Step 3:** Some responses will require further sections to be completed. In this instance, please select each available option and submit your response – a tick will indicate that all the required sections have been completed.

13:47

< Safety Notes

Can you confirm that there are no trip and fall hazards at the site?

Not Checked ✓

Yes

No

Inspections Sync Log Settings

13:47

< Inspection Safety

Can you confirm that there are no trip an...

Yes No ✓

Are you wearing appropriate PPE?

Yes No ✓

Inspections Sync Log Settings

13:48

< Inspection Event

Event that caused the damage

Cyclone Fire ✓

Flood Storm ✓

Date of event

Have you applied for disaster recovery fun...

Yes No >

Can games still be hosted at your facility?

Yes No >


Can training still continue at your facility?

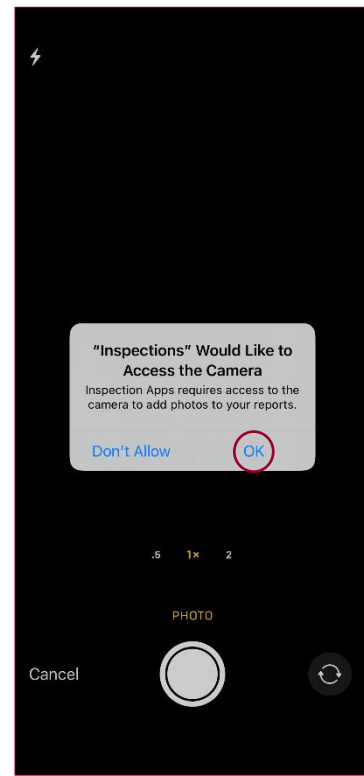
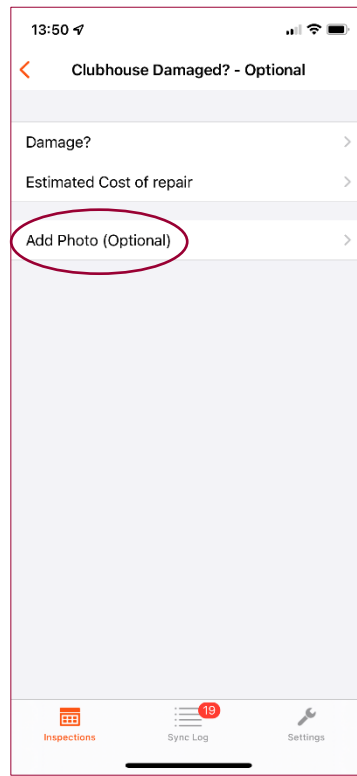
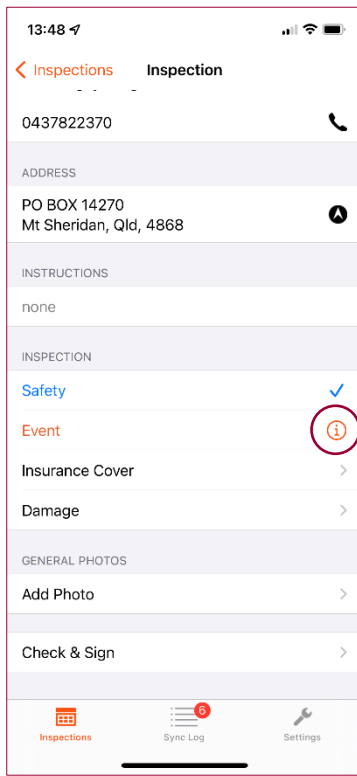
Yes No >

What work needs to be completed to make... >

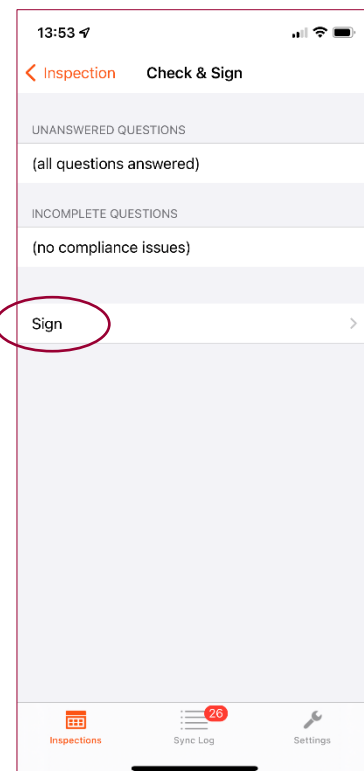
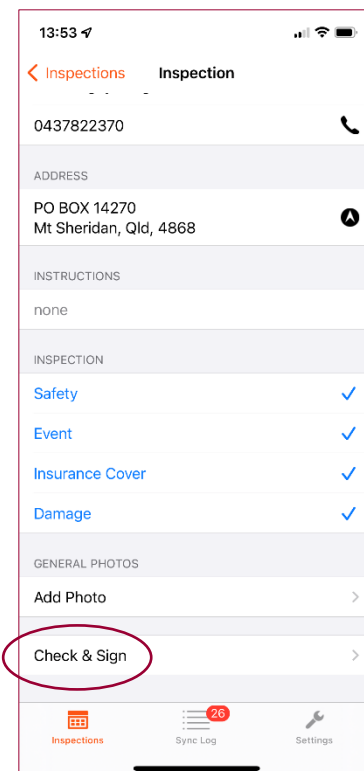
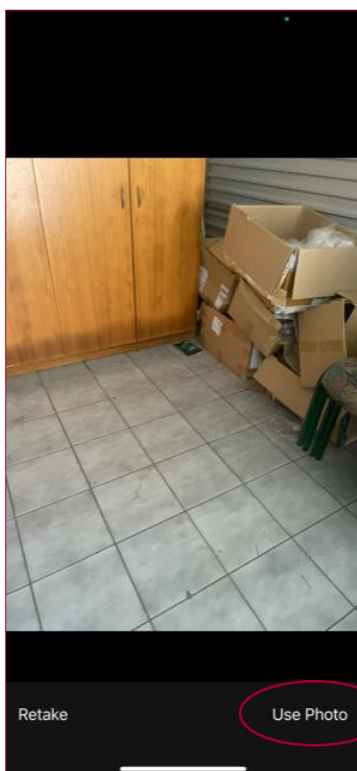
Inspections Sync Log Settings



**Step 4:**  indicates that a response has not been recorded. Please locate the relevant question and submit a response. There is an option to upload photos to the app, permission will need to be given for the app to access the camera on your device. Use the camera on your device to take a photo and select *Use Photo* it to upload to the app.

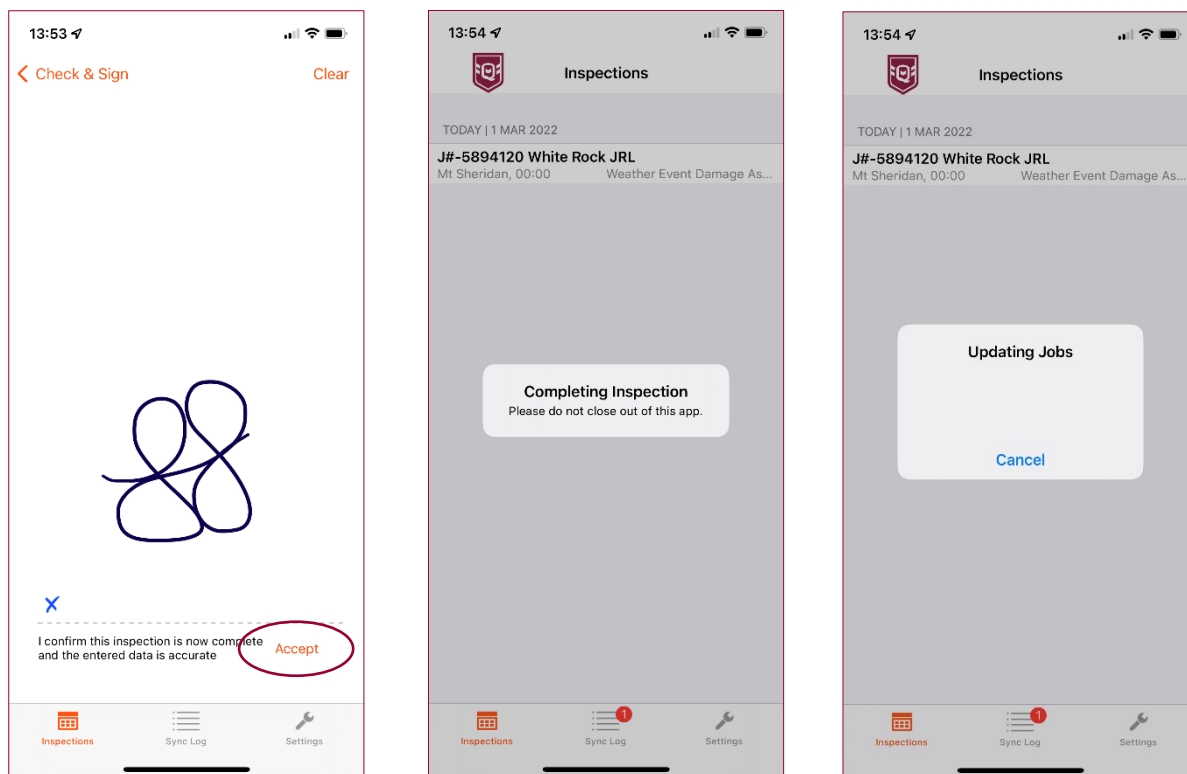


**Step 5:** Select *Check & Sign* to review your responses and ensure that all responses have been completed and submitted.





**Step 6:** To finalise the inspection, submit your electronic signature and select *Accept*. Upon final submission on your device, you will receive an email advising that the inspection has been completed but not verified.



The submission process outlined above can be used to complete other audits or club health checks including the Club Risk Register and Facilities Audit 2022.

Please contact your local QRL Area Manager or League and Club Coordinator if you require any further assistance with the Inspection Apps process.